



**Brick Township Council**  
**Caucus/Public Meeting**  
**July 23, 2024**  
**7:00 PM**  
**Agenda No. 1**

1. Call to order.
2. Adequate notice of this meeting was provided and published in the Asbury Park Press and The Ocean Star on January 12, 2024. Copies of the agenda were provided to the newspapers, posted on public bulletin boards and the township website ([www.bricktownship.net](http://www.bricktownship.net)).
3.
  - a. Roll Call.
  - b. Salute to the Flag/Pledge of Allegiance/Moment of Silence.
  - c. Accept Reports from Municipal Officers.
  - d. Approve Minutes from the July 9, 2024 Meeting.
  - e. Presentation – Girl Scout Gold Award – Sofia Gonzales-Trelles.

**Consent Agenda**

***“All matters listed under item “Consent Agenda” will be enacted by one motion in the form listed below. If discussion is desired on any item, this item will be removed from the Consent Agenda and will be considered separately.”***

4. Resolutions:
  - \_\_\_1. Authorize Award of Contract for Roadway Improvements to Cherie Manor.
  - \_\_\_2. Authorize Award of Contract for Roadway Improvements to Emerson Street.
  - \_\_\_3. Authorize Award of Contract to Workforce Ready (UKG).
  - \_\_\_4. Authorize 2024-2025 Consumption Liquor License Renewal Without Restrictions – DadsBar Corp. t/a Arrowhead Inn.
  - \_\_\_5. Bond Releases/Reductions:
    - a. Inspection Fund Release – Block 169, Lot 27.
    - b. Inspection Fund Release – Block 1068, Lot 27.
    - c. Performance Bond Release – Block 1092.01, Lot 4.
  - \_\_\_6. Tax Collector:
    - a. 100% DAV/Widow of Veteran Deduction – Block 211.17, Lot 4.

\*\*\*\*\***End of Consent Agenda**\*\*\*\*\*

- \_\_\_7. Bill Resolution – Computer 2024.
- \_\_\_8. Bill Resolution – Manual 2024.

5. Ordinance on Second Reading.
  - \_\_\_1. Amend Chapter 245 to Establish Requirements for Maximum Driveway Width.

6. Public Comments.  
**Please note that each person addressing the Council during any section of the meeting during which public comment is permitted shall limit his/her remarks to five minutes pursuant to Brick Township Administrative Code Section 2 -33B.**

7. Council Comments.

8. Motion to Adjourn.  
**And any other matters which may come before Council.**  
**Formal Action may be taken at all meetings.**

**\*\*Next scheduled Caucus/Public Meeting will be held on Tuesday, August 13, 2024 at 7:00 p.m.\*\***

**RESOLUTION**

**WHEREAS**, sealed bids were received by the Division of Purchasing and Contracting of the Township of Brick for Roadway Improvements to Cherie Manor on Thursday, July 11, 2024; and

**WHEREAS**, the bids have been reviewed by T&M Associates; and

**WHEREAS**, T&M Associates has recommended award of said bid to the lowest responsive and responsible bidder being in full compliance with the bid specifications.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF BRICK, COUNTY OF OCEAN AND STATE OF NEW JERSEY, as follows:**

1. That the contract for Roadway Improvements to Cherie Manor is hereby awarded to Meco, Inc., P.O. Box 536, Clarksburg, NJ 08510 for a total amount of \$140,413.50.
2. That a Certificate of Availability of Funds has been issued by the Chief Financial Officer and is attached hereto. The following is the line item appropriation and ordinance which constitutes the availability of funds for this contract:  
Ordinance #7-24 – account C-04-55-892-401 – \$140,413.50
3. That the Mayor is authorized to execute and the Clerk to attest to the proposed form of contract, which shall be available for public examination in the Office of the Township Clerk during normal business hours.
4. That the Purchasing Agent is hereby authorized to return any and all bid securities submitted by any unsuccessful bidders pursuant to N.J.S.A. 40A:11-24.
5. That the Township Clerk shall further forward a certified copy of this resolution to the vendor, T&M Associates, Business Administrator, Chief Financial Officer, Township Engineer, Superintendent of Public Works and the Purchasing Agent.

**CERTIFICATION**

I, Lynnette A. Iannarone, Clerk of the Township of Brick, County of Ocean and State of New Jersey, do certify that the foregoing resolution was duly passed by the Township Council of the Township of Brick at a regular meeting held on July 23, 2024.

**IN WITNESS, WHEREOF**, I have hereunto set my hand and seal of this Township this 23<sup>rd</sup> day of July, 2024.

\_\_\_\_\_  
LYNNETTE A. IANNARONE  
TOWNSHIP CLERK

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**RESOLUTION**

**WHEREAS**, sealed bids were received by the Division of Purchasing and Contracting of the Township of Brick for Roadway Improvements to Emerson Street on Thursday, July 11, 2024; and

**WHEREAS**, the bids have been reviewed by T&M Associates; and

**WHEREAS**, T&M Associates has recommended award of said bid to the lowest responsive and responsible bidder being in full compliance with the bid specifications.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF BRICK, COUNTY OF OCEAN AND STATE OF NEW JERSEY, as follows:**

1. That the contract for Roadway Improvements to Emerson Street is hereby awarded to Meco, Inc., P.O. Box 536, Clarksburg, NJ 08510 for a total amount of \$407,873.50.
2. That a Certificate of Availability of Funds has been issued by the Chief Financial Officer and is attached hereto. The following is the line item appropriation and ordinance which constitutes the availability of funds for this contract:  
Ordinance #14-18 – account C-04-55-861-401 – \$4,326.42  
Ordinance #7-24 – account C-04-55-892-401 – \$403,547.08
3. That the Mayor is authorized to execute and the Clerk to attest to the proposed form of contract, which shall be available for public examination in the Office of the Township Clerk during normal business hours.
4. That the Purchasing Agent is hereby authorized to return any and all bid securities submitted by any unsuccessful bidders pursuant to N.J.S.A. 40A:11-24.
5. That the Township Clerk shall further forward a certified copy of this resolution to the vendor, T&M Associates, Business Administrator, Chief Financial Officer, Township Engineer, Superintendent of Public Works and the Purchasing Agent.

**CERTIFICATION**

I, Lynnette A. Iannarone, Clerk of the Township of Brick, County of Ocean and State of New Jersey, do certify that the foregoing resolution was duly passed by the Township Council of the Township of Brick at a regular meeting held on July 23, 2024.

**IN WITNESS, WHEREOF**, I have hereunto set my hand and seal of this Township this 23<sup>rd</sup> day of July, 2024.

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LYNNETTE A. IANNARONE  
TOWNSHIP CLERK

Agenda #	Date
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Agenda #	Date
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**RESOLUTION AUTHORIZING AWARD OF CONTRACT THROUGH  
THE BERGEN COUNTY COOPERATIVE PRICING SYSTEM**

**WHEREAS**, N.J.S.A. 40A:11-4 requires that every contract for the provision of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body; and

**WHEREAS**, the Local Public Contracts Law authorizes a municipality to acquire goods and services through a duly formed cooperative purchasing system without advertising for bids; and

**WHEREAS**, SHI International Corporation, with offices located at 290 Davidson Avenue, Somerset, NJ 08873, is an authorized vendor under contract #CK04, bid #22-24 and bid #24-38, of New Jersey Cooperative Purchasing Alliance; and

**WHEREAS**, the Township of Brick has the need for Workforce Ready Annual Maintenance and Support through contract #CK04, bid #22-24 and bid #24-38, in the amount of \$112,295.42 for January through December 2024.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF BRICK, COUNTY OF OCEAN, AND STATE OF NEW JERSEY, as follows:**

1. That the contract is awarded without competitive bidding through a cooperative purchasing system pursuant to N.J.S.A. 40A:11-10 of the Local Public Contracts Law.
2. That the Purchasing Agent is hereby authorized to execute a purchase order to SHI International Corporation, 290 Davidson Avenue, Somerset, NJ 08873 in an amount of \$112,295.42 for Workforce Ready Annual Maintenance and Support through contract #CK04, bid #22-24 and bid #24-38.
3. That sufficient funds are available in 2024 budget under an appropriation entitled Data Processing – Computer Software, account 4-01-20-140-290.
4. That the Township Clerk shall further forward a certified copy of this resolution to the vendor, Business Administrator, Chief Financial Officer, Director of Information Technology, Human Resources Director, and the Purchasing Agent.

**CERTIFICATION**

I, Lynnette A. Iannarone, Township Clerk of the Township of Brick, County of Ocean and State of New Jersey, do certify that the foregoing resolution was duly passed by the Township Council of the Township of Brick at a regular meeting held on July 23, 2024.

**IN WITNESS, WHEREOF**, I have hereunto set my hand and seal of this Township this 23<sup>rd</sup> day of July, 2024.

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LYNNETTE A. IANNARONE  
TOWNSHIP CLERK

Agenda #	Date
4-3	7/23/24
Agenda #	Date
Agenda #	Date
Agenda #	Date

**RESOLUTION**

**WHEREAS**, DadsBar Corp. t/a Arrowhead Inn, 2071 Highway 88, Brick, NJ 08724 has applied for the renewal of Plenary Retail Consumption License 1506-33-006-005 for the 2024-2025 licensing period; and

**WHEREAS**, the Township Council makes the following findings with respect to the 2024 to 2025 renewal application submitted to them:

1. The submitted application forms are complete in all respects and the proper fees have been collected.
2. The applicant is qualified to be licensed according to all statutory, regulatory and local government ABC laws and regulations.
3. The applicants have disclosed and the issuing authority has reviewed the source of all funds used in the purchase of the licenses and the licensed premises and/or any additional financing obtained in the previous licensed term for the use in the licensed business.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF BRICK, COUNTY OF OCEAN AND STATE NEW JERSEY**, as follows:

1. That Plenary Retail Consumption License #1506-33-006-005 held by DadsBar Corp. t/a Arrowhead Inn, 2071 Highway 88, Brick, NJ 08724 is renewed for the period of July 1, 2024 to June 30, 2025.
2. That the Municipal Clerk shall forward a certified copy of this resolution to the following:
  - a. N.J. Division of Alcoholic Beverage Control
  - b. Licensee

**CERTIFICATION**

I, Lynnette A. Iannarone, Township Clerk of the Township of Brick, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on July 23, 2024.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal of this Township this 23<sup>rd</sup> day of July, 2024.

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LYNNETTE A. IANNARONE  
TOWNSHIP CLERK

Agenda #	Date
4-4	7/23/24
Agenda #	Date
Agenda #	Date
Agenda #	Date

**RESOLUTION**

**WHEREAS**, the Assistant Township Engineer has notified the Municipal Clerk by letter dated July 15, 2024 that there is \$20.77 remaining in the engineering inspection fund from The Arc of Ocean County, 393 Mantoloking Road, Brick (Block 169 Lot 27); and

**WHEREAS**, the Assistant Township Engineer has advised that all the required improvements have been completed and are acceptable; and

**WHEREAS**, the Assistant Township Engineer recommends that the \$20.77 (plus interest if applicable) remaining in the engineering inspection fund be returned to the applicant; and

**WHEREAS**, the Township Council is satisfied with the recommendations of the Assistant Township Engineer.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF BRICK, COUNTY OF OCEAN AND STATE OF NEW JERSEY**, as follows:

1. That the \$20.77 (plus interest if applicable) remaining in the engineering inspection fund be returned to the applicant.
2. That a certified copy of this resolution be forwarded to:
  - a. Chief Finance Officer
  - b. Assistant Township Engineer
  - c. Applicant/Developer

**CERTIFICATION**

I, Lynnette A. Iannarone, Township Clerk of the Township of Brick, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on July 23, 2024.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal of this Township this 23<sup>rd</sup> day of July, 2024.

\_\_\_\_\_  
LYNNETTE A. IANNARONE  
TOWNSHIP CLERK

Agenda #	Date
4-5a	7/23/24
Agenda #	Date
Agenda #	Date
Agenda #	Date

**RESOLUTION**

**WHEREAS**, the Assistant Township Engineer has notified the Municipal Clerk by letter dated July 3, 2024 that there is \$1,149.57 remaining in the engineering inspection fund from S. M. 3, LLC, for Spaulding Fabricators, 1136 Industrial Parkway (Block 1068 Lot 27, BA-3019); and

**WHEREAS**, the Assistant Township Engineer has advised that all the required improvements have been completed and are acceptable; and

**WHEREAS**, the Assistant Township Engineer recommends that the \$1,149.57 (plus interest if applicable) remaining in the engineering inspection fund be returned to the applicant; and

**WHEREAS**, the Township Council is satisfied with the recommendations of the Assistant Township Engineer.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF BRICK, COUNTY OF OCEAN AND STATE OF NEW JERSEY, as follows:**

1. That the \$1,149.57 (plus interest if applicable) remaining in the engineering inspection fund be returned to the applicant.
2. That a certified copy of this resolution be forwarded to:
  - a. Chief Finance Officer
  - b. Assistant Township Engineer
  - c. Applicant/Developer

**CERTIFICATION**

I, Lynnette A. Iannarone, Township Clerk of the Township of Brick, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on July 23, 2024.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal of this Township this 23<sup>rd</sup> day of July, 2024.

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LYNNETTE A. IANNARONE  
TOWNSHIP CLERK

Agenda #	Date
4-5b	7/23/24
Agenda #	Date
Agenda #	Date
Agenda #	Date

**RESOLUTION**

**WHEREAS**, By Design Landscapes, Inc, 2640 Route 70, Building 4, Manasquan, NJ 08736 had posted Jet Insurance Company Bond No. BX0027009 in the amount of \$140,364.00 and a cash performance bond in the amount of \$14,036.40 for Hatfield Holdings, 1104 Industrial Parkway (Block 1092.01 Lot 4 PB-2906) in the Township of Brick; and

**WHEREAS**, the Assistant Township Engineer, by letter dated July 1, 2024 has advised that all the required improvements have been completed and are acceptable; and

**WHEREAS**, the Assistant Township Engineer recommends that the Jet Insurance Company Bond No. BX0027009 in the amount of \$140,364.00 and a cash performance bond in the amount of \$14,036.40 (plus interest if applicable) be returned to the applicant; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Brick, County of Ocean and State of New Jersey, as follows:

1. That the Jet Insurance Company Bond No. BX0027009 in the amount of \$140,364.00 and a cash performance bond in the amount of \$14,036.40 (plus interest if applicable) be returned to the applicant; and
2. That the Municipal Clerk forward certified copies of this resolution to the following:
  - a. Chief Financial Officer
  - b. Assistant Township Engineer
  - c. Applicant/Developer

**CERTIFICATION**

I, Lynnette A. Iannarone, Township Clerk of the Township of Brick, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Township Council on July 23, 2024.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal of this Township this 23<sup>rd</sup> day of July, 2024.

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LYNNETTE A. IANNARONE  
TOWNSHIP CLERK

Agenda #	Date
4-5c	7/23/24
Agenda #	Date
Agenda #	Date
Agenda #	Date



**RESOLUTION**

**WHEREAS**, Kelly Napolitano, Tax Collector for the Township of Brick is advising the Township Council that 100% DAV/ Widow of Veteran deductions has been granted on Block 211.17, Lot 4 Account # 104174 as of 12-01-2023.

**NOW, THEREFORE BE IT RESOLVED** by the Township Council of the Township of Brick, County of Ocean and State of New Jersey, that the Tax Collector be authorized to cancel taxes from 12-01-2023 and forward and refund as follows.

<u>Block/Lot/Account #</u>	<u>Name</u>	<u>Amount</u>
211.17/4/104174 21 Toledo Drive	McBride, Edward	\$713.52 – 2023 <u>\$4,075.51 – 2024</u> \$4,789.03

**CERTIFICATION**

I, Lynnette A. Iannarone, Clerk for the Township of Brick, County of Ocean and State of New Jersey, do certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Council of the Township of Brick at a meeting of said Township Council on July 23, 2024.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal of this 23<sup>rd</sup> day of July, 2024.

\_\_\_\_\_  
LYNNETTE A. IANNARONE  
TOWNSHIP CLERK

Agenda #	Date
4-6a	7/23/24
Agenda #	Date
Agenda #	Date
Agenda #	Date

**AN ORDINANCE OF THE TOWNSHIP OF BRICK, COUNTY OF OCEAN,  
STATE OF NEW JERSEY AMENDING CHAPTER 245 TO ESTABLISH  
REQUIREMENTS FOR MAXIMUM DRIVEWAY WIDTH IN THE R-5 AND R-  
7.5 ZONES AND TO ESTABLISH DESIGN AND SETBACK REQUIREMENTS  
FOR PARKING AREAS**

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Council of Township of Brick, County of Ocean, State of New Jersey that Chapter 245-311 is hereby amended to establish requirements for the maximum permitted driveway widths in the R-5 and R-7.5 Zones, and to establish design and setback requirements for parking areas.

**SECTION 1.** The Township Council of the Township of Brick does hereby amend Chapter 245-311 to adopt sections applicable to establish maximum driveway widths in the R-5 and R-7.5 zones, and to establish design and setback requirements for parking areas. The amendments to Article 245-311 shall read as follows:

§ 245-311. Location requirements.

O. All driveway permits for residential uses in the R-5 and R-7.5 shall provide off-street parking as provided for in § 245-310, having a minimum access width of nine feet and a maximum access width of eighteen (18) feet. The access drive shall be designated on each lot by curb cuts for areas having curbing and by a driveway apron where there are no curbs, subject to the discretion of the Township Engineer based on sound engineering practices. More than one driveway is allowed on a street frontage provided the aggregate width of the driveways shall not exceed eighteen (18) feet, and a parking space is provided on the street in a location acceptable to the Township Engineer and a minimum clearance of twenty-five (25) feet between openings is maintained. When the owner of the property has not designated an access drive, it shall be assumed to be located on the side of the structure having the greatest side yard setback and shall be a ten-foot drive in width. Properties located on streets with a right-of-way width of less than thirty (30) feet, or which adjoin a street frontage where parking is prohibited, shall not be bound by these driveway width restrictions.

P. All driveways must be maintained with a dust-free durable surface to minimize erosion.

R. All paved areas for access and parking shall be a minimum of five feet from property lines, except for the entrance onto a property.

**SECTION 2.** All ordinances or parts thereof, which are inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of their inconsistencies.

**SECTION 3.** In the event any section, part or provision of this Ordinance shall be held unconstitutional or invalid by any Court, such holding shall not affect the validity of this Ordinance or any remaining part of this Ordinance other than the part held unconstitutional or invalid.

**SECTION 4.** This ordinance shall take effect after second reading and publication as required by law.

**NOTICE**

**NOTICE IS HEREBY GIVEN** that the foregoing ordinance was introduced and passed by the Township Committee on first reading at a meeting of the Township Committee of the Township of Brick held on the 14<sup>th</sup> day of May, and will be considered for second reading and final passage at a regular meeting of the Township Committee to be held on the 23<sup>rd</sup> day of July, 2024 at 7:00 p.m., at the Municipal Building, located at 401 Chambers Bridge Road, Brick, New Jersey, at

which time and place any persons desiring to be heard upon the same will be given the opportunity to be so heard.

Agenda #	Date
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Agenda #	Date
Agenda #	Date
Agenda #	Date

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LYNNETTE A. IANNARONE  
TOWNSHIP CLERK