

A Caucus/Public meeting of the Township Council was held in the Municipal Building at 7:00 p.m. and was called to order at 7:02 p.m.

Present

Councilwoman Marianna Pontoriero
 Councilman Paul Mummolo
 Councilwoman Lisa Crate
 Councilman Jim Fozman
 Council President Arthur Halloran

Also Present

Kevin Starkey, Township Attorney
 Lynnette A. Iannarone, Township Clerk
 Joanne Bergin, Business Administrator

Absent

Mayor John G. Ducey
 Councilwoman Heather deJong
 Council Vice President Andrea Zapcic

Clerk Iannarone announced adequate notice of this meeting was provided and published in Asbury Park Press on January 13, 2017. Copies of the agenda were provided to the newspapers, posted on public bulletin boards and the township website (www.bricktownship.net).

This meeting began with the salute to the flag followed by a moment of silence.

Motion by Councilman Fozman and seconded by Councilman Mummolo to dispense with the reading of the minutes of February 7th (Public Hearing) and February 7, 2017 (Caucus/Public) meetings and approve the same.

All Council Members voted AYE on Roll Call.

Budget Presentation: Joanne Bergin - Administration

Joanne Bergin, Business Administrator presented the Administration Budget. She explained Administration is the front line for all in-person and telephone inquiries that come to the Township. For example, in 2016, the staff handled 46,397 telephone calls. They also track and ensure follow-up on all email inquiries that come through the web site via the CRM program. In 2016, they handled 33,114 cases through the CRM program. She said the staff also maintains all files for administrative functions and coordinates and schedules all meetings as needed to operate efficiently. She said public relations, marketing and special events are also handled by Administration including monitoring and updating of Township's website and social media sites including Facebook and Twitter; preparation and dissemination of press releases; and oversight of Brick Township's PEG Channel, BTV. She advised the Township received a Best Web & Social Media Award for our outstanding efforts and accessibility to public information. She said their work includes creating and posting bulletin board slides and preparing and posting all content; creating advertisements and promotional materials for various departments; preparing and disseminating email updates from the Township; photography at internal and external events; and the continued implementation of seamless document program for on-line forms. She added the Staff also manages the Buy In Brick Program, and assists in events such as the **Green Fair** and Administration also manages constituent relations and publications such as the advertisements, promotional materials, senior booklet, recycling brochures, event flyers, and any other publications as needed. She advised in 2016, Administration took over the design and creation of our Recreation Brochure, bringing that cost in-house and said she is delighted to report that our Public Information Officer, Ed Moroney, and Mayor Ducey are not here with us because they are accepting an Award for Excellence for this important outreach document. She advised the overall, salary and wages decreased slightly by 8% and there is also a decrease in the operating budget by 18%. She said it is the responsibility of the Division of Purchasing and Contracting to conduct all purchasing, the acquisition of all goods and or services, in accordance with the applicable laws of the State of New Jersey, more specifically N.J.S.A. 40A11-1, the Local Public Contracts Law. She advised in 2016 this office processed approximately 5,800 purchase orders, more than 95 sealed bids which includes O&E budgeted bids, capital bids and National Bids, and more than 75 formal/informal quotes. These tasks are accomplished by a staff of five. The office also oversees the central receiving/mail room, which includes one staff member. She advised the purchasing budget remained relatively flat with a 0.8% operating budget decrease. She explained the purchasing department budget includes postage as needed for the mailing of all Department and Division materials including Estimated & Final Tax Bills, Chapter 75 mailing (property value notification), delinquent tax notices, regular, priority and overnight postage. She advised this office has been working with DPW, Police and Recreation

to coordinate auction(s) to sell Township surplus property no longer needed. She explained the HR department manages all Township employees – currently 427 full-time and 141 part-time/seasonal. During the summer months, they coordinate all hiring and employee management for the approximately 140 additional employees. They create and institute HR policies and maintain compliance with state and federal laws. HR handles employee training including safety, the Employee Assistance Program and other workplace trainings. She said all health benefits are handled by human resources. They coordinate with our brokers for contract proposals, renewals, rate changes and compliance with federal guidelines, reporting and fee submission as well as resolve claims issues. They process all liability claims with our insurance company and ensure compliance with safety regulations and vendor insurance. She explained the highlights and accomplishments from 2016 include: completion of 3 union contracts; updates and revisions to the Employee Handbook, anti-harassment training, Employee Health Fair, blood drive, and the launching of several wellness initiatives including team activity challenges, smoking cessation, and a weight management challenge. Special projects for 2017 include supervisor training, updating the Safety manual, educational meetings for employees close to retirement, and a benefits audit for current employees and retirees. She explained that the overall, the salary and wage budget for the Mayor's office increased by 2% and they successfully implemented plans to eliminate overtime. There is 31% decrease in the operating budget. She said the Mayor maintains office hours in week and in that time, has an open door policy for staff and residents requesting to meet with him. His active schedule includes regular meetings with groups and organizations within town and he hosts many initiatives to engage the public, such as Mayor's In and Mayor's Out Night, the tremendously popular Facebook Live and regular attendance at Council meetings. She explained the salary and wage budget for the Council remains flat. However, there is 85% decrease in the operating budget thanks to significant savings in the expert services line item as a result of eliminating the Township's contract for Grantsman. She advised last year, they reduced the budget amount to continue to have those services available if needed; however, they did not use an outside consultant once in 2016 and, therefore, eliminated the line item in 2017. She advised council members are very active in strategic planning and have working subcommittee including Redevelopment, Recreation, Economic Development, Sandy Recovery, Public Works, Public Safety, and Business & Finance. She explained the Township Clerk's office is comprised of six staff members, two of whom hold Registered Municipal Clerk and Certified Municipal Registrars certifications. Every staff member is a Notary Public. The Division of Archives has a staff of two full-time employees, one who holds state and federal records management certifications. The Township Clerk's office, which issues various licensing, brought in \$765,504.11 in 2016 and Vital Statistics, which includes all records of births, deaths and marriages, brought in \$72,028.00. She advised the operating budget for the Clerk's Office totals \$67,900.00 down 15% from last year, expert services being the largest line item. She advised the Archivist would like to take on a major back file imaging project that includes construction permits and tax collector property record cards. Due to the certification of our Data Migration Pathway, once the original records are scanned our Archivist can request destruction which frees up much-needed space on the compact storage unit. She noted Brick Township is the first in the State to apply for destruction under the new regulations. She said they do not have the resources to do this project in house and they have secured a contract with Ricoh USA, who is on State Contract. Advertising and the codification of the Township Code are also a significant part of the budget. She said in addition to the major back file imaging project taken on by Archives, the Clerk's goals for 2017 are to go to the SDL software for licensing. The Clerk's Office currently does not have a software program that can be used for the various types of licenses they issue. Building and Land Use are currently using the program and there are additional licenses available that can be utilized. The Clerk is also working with IT to set up computers for residents to use at the counter to go from paper and pen to digital applications for some of our services. She said there has become a need in that office for a clerk who is fluent in Spanish to assist with our residents that do not speak English and advised the newest staff member, Yanira, started this month and they have found her resources to be most helpful. She added in 2016, the department completed an office renovation to increase safety and security and will be installing a security lock this year. She advised overall, salaries and wages were relatively flat; the operating budget decreased 15%. She explained the salary and wage budget for the Finance Department decreased by 19% as the result of the retirement of the prior CFO. She advised the other expense budget increased by 54.6% and the overall department budget decreased by 13.1%. She advised the Township was able to maintain its Moody's Financial Services Aa2 rating on all of its bond (long term financing) issues during 2016 based upon its financial strength and fiscal practices, as well as a MIG1 rating on its notes (short term financing) which is the highest rating offered by Moody's. In addition, the Township received an increase in its bond rating from Standard & Poor's from an AA- to a AA. This allows the Township to borrow and issue its debt at the best possible rates which saves the tax payers interest costs year in and year out while

addressing the capital needs of the Township to maintain infrastructure and maintain service levels to its residents. She explained the overall salary and wages budget for the IT Department increased as a result of correcting where employees are coded. For example, they had two IT employees whose salaries were partially coded to the police department since they mainly serviced PD's needs. She said in 2016 they implemented a cross training program that allowed for each technical support professional to be able to work on any system township wide and, as a result, coding all salaries appropriately to the IT budget. They also experienced success in reducing overtime and have reduced that budget by 50%.

The IT department supports approximately:

- Over 70 servers including 20 virtual servers
- Over 450 PCs and Laptops
- 75 PDAs (smartphones)
- 150 printers
- 20 scanners
- 4 high availability environments: the Police dispatch system, Township CRM/RFA system, Phone System for Town Hall and the conversion of about a dozen servers to a clustered virtual environment. These 12 servers have now been reduced to run on two physical servers from 12 and can fail over to the other one if one fails. These high availability environments greatly reduce any downtime.

She advised the Township has more than 40 systems used by the different Departments at Town Hall. The IT department completes software updates on all Township Servers and keeps all desktop computers current with a 5-year replacement schedule. They are currently in the process of upgrading the Email and CRM systems to the latest versions and moving the Township Clerk's Pet Licensing program to SDL, the same system the Building/Engineering/Land Use Department uses. She said this system offers much more functionality and licensing options than just pet licenses. The IT Department is also in the process of installing security cameras at Herbertsville Park, Lake Riviera Park, Angela Hibbard Park and the new Marina Resource Building as well as additional cameras at Town Hall, Trader's Cove Marina and the Drum Point Sports Complex. She said on a regular basis IT Department adds functionality to our in-house CRM/RFA (Citizen Relationship Management/Request For Action) system which is exclusive to Brick Township and exceeds the abilities of every other program they have reviewed. She explained the Tax Collector's Office collected just over \$226 million in taxes with a 98.24% collection rate slightly above the 2015 rate of 98.19%. She advised their operating budget decreased due to the reduction in the advertising cost line item. Specifically, the annual tax sale advertisement list was shorter than previous years, and the awaiting of foreclosure advertisement costs. She noted the largest expense in this budget is printing, which is unchanged from last year. They are budgeting for the printing of Adjusted Homestead Benefit credit, estimated 3rd quarter, final, regular, and added assessment bills. She advised the next notable expense is for advertisements which has been reduced slightly, for Tax Sale, assignment and foreclosure ads. All other operational costs have remained relatively flat. She explained the Tax Assessor's office includes three certified tax assessors and continues to address storm restoration issues. For the most part, budget requests have remained level. She explained the Brick Senior Center provides services to a growing population of older adults and their families within our community. They offer a vast number of programs to encourage a healthy lifestyle, independence and provide information and referrals to social service programs that may have a positive impact on their lives. She said the office consists of six staff members. In 2016, Brick Seniors provided services to 357 family caregivers, delivered approximately 1,500 counseling hours (either in their homes or in our office) to 500 older adults and provided 12,569 information and assistance to 2,500 seniors. Additionally, 1,200 seniors attended our various activities and programs, provided 50 medical transportation trips to 20 seniors and made 7,138 wellness calls to 53 homebound seniors. She explained Brick Senior Services receives \$135,100.00 in grant funding from the Ocean County Board of Chosen Freeholders. In addition, in 2016 they received \$12,704.00 in donations and an additional \$5000.00 in grant funding for our Family Caregiver Support program. These funds are used to offset the costs involved in running this department. Operating Expenses remained flat with no increase from previous year. She explained the salary and wage expenditures are partially funded by a \$135,100.00 grant from the Ocean County Office of Senior Services. In 2015, they received an additional \$10,000.00 towards the Caregiver grant because of the increase in services we provided to seniors and caregivers. She said the Brick Municipal Court is the 2nd largest of the 33 Municipal Courts in Ocean County and noted annual filings for 2016 were 15,502. This number consists of filings not only from Brick Police, but also State Police, the Ocean County Prosecutor's Office, Division of Fish and Wildlife, Department of Weights and Measures, Marine Police, the SPCA, Animal Control Officers, Code Enforcement Officers,

Zoning Officers, Building Officials and citizens for any incident occurring in Brick Township. She said Court sessions are held the 1st, 3rd and 4th Mondays at 8:30 am, every Wednesday at 8:30 am and every Thursday at 4 pm; Mediation sessions are held every 4th Monday at 4 pm. She advised one of the new initiatives started in 2016 was a court session specifically for code enforcement violations. Those are held the 4th Monday of each month at 8:30 am. She said in 2017, they project holding 142 court sessions. This includes 11 mediation sessions and 11 code enforcement violation sessions. She explained the overall salary and wages remained flat thanks to our efforts to increase the use of flex time. The operating budget decreased by 12%. The staff consists of a Court Administrator, two deputy court administrators and seven additional staff members. She explained in 2016, they implemented Directive #15-06 on Court Security to enhance courtroom security without the need for a large-scale capital project to accomplish that. She thanked the Department and Division Heads that were represented in this presentation and thanked Mayor Ducey and members of the Township Council for their ongoing support.

Budget Presentation: Chief Riccio – Police Department

Chief Riccio stated the department of public safety is comprised of several of areas of responsibility. In addition to traditional police services the department is also responsible for the management of police dispatchers, the special police, Emergency medical services, Emergency management, crossing guards and a number of community oriented programs such as the police explorers, the DARE program, CERT, neighborhood watch and the newly formed HARP program. He said the department is currently staffed with 267 employees. 138 sworn officers, 21 fulltime and 7 part time communications operators, 24 fulltime and 15 part time EMS personnel, 19 crossing guards, 25 class 1 special police officers, one civilian deputy emergency management coordinator, 1 radio technician, 1 fleet maintenance worker, 1 IT technician and 14 civilian clerical staff. Part time staff members are used to support the full time staff members as well as to reduce overtime costs. He advised in 2016 the department handled 84,439 calls for service which included 1,491 fire calls and 9,194 first aid calls. He said the communications operators handled 129,536 calls which came into the communications center. He explained most of the budget line items have remained the same however some changes were made taking into account the previous year's spending or those required based upon the current collective bargaining agreement. He explained the main police budget this year salary request is \$18,134,771.00, a 1.65% increase from last year and noted the salaries of the clerical and support personnel are also charged to the police salary line item. He said in 2016 they budgeted \$1,200,000.00 for police overtime and spent \$1,228,858.92 - \$28,858.92 more than what was budgeted. He advised the requested budget amount for 2017 will be reduced to \$1,125,000.00 and noted they anticipate an even greater reduction in overtime spending with the new patrol schedule which has just recently been put into place. He said he and his command staff are continually looking for ways in which to reduce overtime costs. He said last year he identified an area which caused a significant amount of overtime throughout the previous year. The area was minimum manpower supervisor overtime on the midnight shift. To address the issue they transferred a sergeant from the Community Policing Division to the midnight shift which reduced the amount of overtime spent in 2016 by \$26,337.37. He stated to further their efforts in 2017 they entered into a pilot program which has changed the patrol division schedule from a 4 on 2 off schedule to a 4 on 4 off schedule. This schedule allows for supplemental coverage days that will be used to cover assignments which had previously been paid as overtime. Some examples are Summerfest, Court security, Holiday patrols, the Marine unit and in some cases minimum manpower requirements. He said they anticipate a significant savings in overtime costs with conservative estimates ranging from \$200,000.00 to \$300,000.00. He explained the police general operating budget for 2016 was \$236,450.00 of that budget they expended \$227,457.12 \$8,992.88 less than what was budgeted. He said this year they are asking for \$185,850.00 \$25,600.00 less than last year or a 13.77% reduction. He said the next area is police dispatch and explained in 2016 \$1,138,600 was allocated for dispatcher salaries. In 2017 the request is for \$1,303,400.00 and in 2016 they budgeted \$150,000.00 for overtime and of that amount they spent \$112,815.00, \$37,184.62 less than what was budgeted. In 2017 they will be allocating \$140,000.00, a decrease of \$10,000.00. He noted that the overtime budget has not been raised since 2011. The only remaining dispatch budget item is \$1,000.00. This represents a \$500 increase from last year in anticipation of sending more dispatchers to specialized training in 2017. He said will also be adding \$1,200.00 to a uniform line item so that our operators can represent our department in a more professional manner. He said the next area is special police - they currently have 25 class 1 special officers which are now being used as booking officers and for court room security. This represents an increase of eight (8) officers since last year bringing us to a full compliment. He said in 2016 they allocated \$230,000.00 for special police salaries and in 2017 they are asking for \$250,000.00 to cover the cost of the additional officers. The overtime budgeted in 2016 was \$8,500.00 and in 2017 they will be asking for the same amount. He said they have raised the total overtime budget last year in anticipation of an

increase of personnel. He said the only other line items in the special police budget are for uniforms and equipment. In 2016 they allocated \$14,000.00 and in 2017 they will be increasing that line item by \$1,000.00. The increase is necessary to outfit our existing officers with a new variation of uniform. The new uniform will decrease the amount spent on uniforms for new officers by approximately \$200.00 each. He said the next area is Emergency medical services and explained last year they spent \$1,350,800.24 in EMS salaries and \$226,550.39 in overtime and noted that the salaries for the part time EMT's are charged to the overtime line item but at a straight time rate not an overtime rate. He said this year they are asking for \$1,415,000.00 to be budgeted for EMS salaries and \$200,000.00 be allocated for EMS overtime. He said this year's reduction in overtime is in anticipation of a savings by reducing the need for overtime by having added personnel and noted in 2016 the EMS service generated \$1,668,389.67 in net revenue which is \$91,039.04 more than what was expended in EMS salaries and overtime. In 2016 the remainder of the operating budget was \$266,500.00 with what was collected in net revenue it cost \$174,152.82 to operate our EMS division. In 2017, they are asking that \$275,900.00 be budgeted for the operating budget which is a \$9,400.00 increase from last year. He explained the last area is the crossing guards and he explained last year they expended \$387,974.79 in crossing guard salaries and \$1,093.41 in overtime. In 2017 they are asking that \$399,100.00 be budgeted for salaries and \$1,600.00 for overtime. The only other line item associated with the crossing guards is uniforms and they are asking for \$11,025.00 be budgeted for uniforms. He thanked the Mayor, members of the council and the business administrator for their continued support and said without that they would not be as successful a department as they are today. He also thanked the hard working men and women of his department, they are the reason they can claim to be Brick's finest.

President Halloran opened the public hearing on the budget presentations.

Motion by Councilman Fozman and seconded by Councilman Mummolo to adopt the following Resolutions except: *Authorize Award of Proposal – Fair & Open Process – Vacant & Abandoned Property was "HELD"*.

All Council Members voted AYE on Roll Call.

Recognize the 98th Anniversary - American Legion Post 348

President Halloran stated this resolution recognizes and honors the American Legion Post 348, Brick Township. He said the Post has proudly served veterans and their families for God and Country for 98 years. In that time, they have faithfully served their mission to uphold and defend the Constitution of the United States of America, to preserve the memories and accomplishments of our veterans in the great wars; to inculcate a sense of individual obligation to our community, state and nation; to promote peace and goodwill on earth; and to safeguard and transmit to posterity the principles of justice, freedom and democracy. We applaud their many years of dedicated service.

Authorize Re-Bid – Ice Machine Concession

President Halloran stated the purchasing department went out for bids for an ice machine at Trader's Cove. He said in accordance with N.J.S.A. 40A:11-23, a Notice to Bidders was placed in the Asbury Park Press and posted on the Township's web site. He advised three bidders were notified from the bidders list, of which one vendor requested a bid packet. He said unfortunately, no bids were received and they will re-advertise in the hopes of having success the second time around.

Authorize Re-Bid – ATM Vending Machine

President Halloran stated the purchasing department went out for bids for an ATM vending machine. He said in accordance with N.J.S.A. 40A:11-23, a Notice to Bidders was placed in the Asbury Park Press and posted on the Township's web site. He advised nine bidders were notified from the bidders list. He said unfortunately, no bids were received and we will re-advertise in the hopes of having success the second time around.

Authorize Re-Bid – Spring Repairs on Trucks, Buses, Trailers & Equipment

President Halloran stated the purchasing department did not receive any bids when this was originally put out to bid. He advised bid notices were mailed to 10 prospective bidders from our bidder list of which one vendor requested a bid package, but did not submit. He advised they have asked the current vendor for a 60-day contract extension and the vendor has agreed to extend their contract at the current rate of \$75 per hour with a 30% discount on parts.

Authorize Award of Proposal – Fair & Open Process – Vacant & Abandoned Property Services – HELD

President Halloran stated this resolution awards a proposal for vacant and abandoned property services to Borgers, Saunders, Taylor & Associates, Glen Ridge. This firm submitted a proposal that includes the delivery of several key components essential for the implementation of a cohesive, effective strategy to address the number of vacant and abandoned properties in our Township. The firm will assess our current program to revise ordinances as needed to provide more tools and stronger enforcement capabilities to this program. They also have the ability to provide staff training and assist in the development of a registry that includes key data about each property. The Township will use these services to facilitate the process for the sale of special restricted tax liens along with identifying and working with a qualified rehabilitation entity to exercise the Township's rights for the rehabilitation and reuse of the property consistent with Township's plans and objectives. He said in 2016, the council adopted and published an abandoned property list. He advised there are 164 properties on this list and adopting it was the first and most important step in order for the Township to systematically address problems in our town caused by vacant and abandoned properties. He said this firm will assist the Township in completing the next steps that include formal notification to these property owners, and monitoring the abandoned properties will to ensure code compliance. He said the goal is to remove as many properties as possible from the registry, whether it be rehabilitation, a property sale, or new occupancy. Companies responding to this RFP will also process a special tax lien sale, where contractors can bid on these homes, foreclosure and renovate. Through this process, the Township will set controls to ensure that expert contractors are hired and meet obligations. He advised the resolution will be held.

Authorize Award of Bid – Mobile Food Vendor at Windward Beach & Traders Cove Marina

President Halloran stated this resolution awards a bid for mobile food vendor at Windward Beach and Trader's Cove to Hook, Line & Sinker, Hackensack in the amount of \$703.00, which was the highest of two bids received.

Authorize Award of Bid – Purchase & Delivery of Aggregates & Asphalt

President Halloran stated this resolution awards a bid for purchase and delivery of aggregates and asphalt to the following vendors: Brickwall Corporation, Forked River; Central Jersey Hot Mix Asphalt, Jackson; Environmental Infrastructure Solutions, Toms River; R.M.V. Land & Livestock South, Jackson; Stavola Construction Materials, Tinton Falls; Trap Rock Industries, Kingston; and the Walter R. Earle Corporation, Farmingdale. He advised this is a unit price bid not to exceed \$500,000.00 and materials purchased under this contract greatly depend on the approved operating and capital budget for the year.

Authorize Award of Bid – Public Safety Uniforms

President Halloran stated the bid for public safety uniforms for nine categories is awarded to Sanzie's Uniforms, Ewing; and for one category to Red the Uniform Tailor, Lakewood. He advised this will be two one-year contracts commencing March 8, 2017 pending satisfactory performance and recommendation to award second year from the Police Department. He said this bid allows for the purchase of initial uniforms for new officers/members and replacement uniforms.

Authorize Award of Bid – Fall Fest Vendor Concession

President Halloran stated this resolution authorizes the award of bid for the Fall Fest vendor concession to Romano's Disco Fries. He said four potential bidders picked up bid packages and one bid was received. He advised the vendor has committed to 16 food trucks with a variety of selections with a bid of \$3,000. He said last year's Fall Fest was a success and many of these vendors are returning after a successful year.

Authorize Award of Bid & Re-Bid – Summerfest Food Vendor Concession

President Halloran stated the bid for Summerfest food vendor concession is awarded to the following vendors: Tony's Italian Sausage, Hazlet in the hot food sausage and cheesesteak category; John and Debbie O's, Toms River in the grilled/friend items category and the miscellaneous category; Aloha Coffee and Ice Cream, Brick in the ice cream category; Caldino's, Brick in the specialty line item; and Hook, Line & Sinker, Hackensack in the miscellaneous category. He advised they are re-advertising in the remaining two categories, deli (salads, subs, sandwiches, tacos and wraps) and pizza.

Authorize Award of Re-Bid – Purchase & Delivery of Multi-Camera Digital Video Recording System

President Halloran stated the purchasing department received bids on February 17th and at that time, two bids were received and the contract is being awarded to the low bidder, The Lerro Corporation, in the amount of \$56,360.00. He advised the Director of Information Technology has reviewed the bids and recommends award to The Lerro Corporation and found all to be compliant.

Authorize Rejection of Bids & Re-Bid – Beer & Wine Garden Concession

President Halloran stated bids were received on February 24th with one bidder. He advised the applicant failed to submit a required form and therefore must reject the bid and re-advertise.

Authorize Acceptance of Safe & Secure Communities Grant – 2017

President Halloran stated the Safe and Secure Communities Program, enacted into law in 1993, is designed to provide municipalities with funding to add law enforcement personnel vital to effective police operations and other crime related strategies as warranted by the needs of the community. He advised the program allows for the funding of additional officers or funding of law enforcement support personnel which would free-up officers for direct law enforcement activities. This grant is awarded to the Township by the State Division of Criminal Justice and is in the amount of \$60,000.00 and advised these funds are used to offset police department salaries.

Authorize Shared Services Agreement with Ocean County Prosecutor's Office – Fatal Accident Support Team

President Halloran stated this resolution authorizes a shared services agreement with the Ocean County Prosecutor's Office to designate Brick Township Police officers to be assigned to the Fatal Accident Support Team for the purpose of assisting in investigation, prosecution of fatal accidents and in traffic enforcement and education.

Authorize Verizon Wireless Request for Right-of-Way Consent

President Halloran stated this resolution provides the Township's consent that Verizon Wireless exercise their lawful right to maintain poles in the public right-of-way in Brick Township. He said by granting this, Verizon Wireless must continue to adhere to all applicable municipal zoning and permit application standards and fees and will be responsible for the repair of any damage to paving, existing utility lines or any surface or subsurface installations arising from its construction, installation of maintenance of facilities.

Authorize Special Events Permit – St. Patrick's Day Event

President Halloran stated this resolution authorizes the special events permit for a St. Patrick's Day event at PJ Sweeney's, Brick Boulevard, from 11 am to 11 pm on March 17, 2017.

Authorize Special Events Permit – Color Run

President Halloran stated this resolution authorizes a special events permit to approve Emma Havens Young School PTA's request for a special event application to conduct a Color Run Event on May 26, 2017 at the Drum Point Sports Complex between the hours of 4 and 6 pm.

Authorize Placement of Tax Lien for Emergency Repair of Bulkhead

President Halloran stated the Township recently implemented a new program to help people who are living next to abandoned properties that include failing bulkheads. This is more than an eyesore; these bulkheads undermine the entire system and create significant hardship for neighboring properties. He said a lien program was created similar to the one in place for property maintenance issues, whereby our DPW goes out, cleans up and makes basic repairs as needed to secure private structures and minimize the impact these properties have on the rest of the neighborhood. He advised they do not have the equipment or capability to repair bulkheads so they secured prices for a list of those bulkheads considered the most vulnerable, the top of that list being a bulkhead on Dory Lane. He advised the lowest bidder completed the work and this is processing the tax lien for that work. He said they fully expect to receive the costs back through this lien, which they will be listed as the primary lienholder.

Amend Resolution #113-17 in the amount of \$11.00

President Halloran stated at the last meeting the Council passed a resolution authorizing the reconciliation of the Municipal Court's Bail Account and General Account to cancel outstanding checks that are considered stale dated. Since that meeting, one of those checks has been cashed and thereby, they need to amend the previous resolution to reconcile the \$11.00 check that has been cashed.

Authorize Renewal of Motor Vehicle Selling License w/Restrictions – MC Auto Sales

President Halloran stated the Township Planner has reviewed the recommended the renewal of the motor vehicle selling license with restrictions at MC Auto Sales on Mantoloking Road.

Authorize Renewal of Motor Vehicle Selling License w/Restrictions – Naylor’s Auto

President Halloran stated the Township Planner has reviewed the recommended the renewal of the motor vehicle selling license with restrictions at Naylor’s Auto, Industrial Parkway.

Bond Releases/Reductions:

Clerk Iannarone advised the following:

- Performance Bond Release – Linda & Vincent LoPiccola – Off Princeton Ave in the amount of \$27,796.91.
- Performance Bond Reduction – K&F Management – Route 88; insurance bond reduction in the amount of \$18,079.83 and a cash performance bond reduction in the amount of \$2,008.87.

Tax Collector:

Joanne Bergin advised the following:

- Cancel Resolution #131-17 and Resubmit State Tax Appeal Refund – Block 701 Lot 3. The Tax Collector’s Office received notification after the approval of a state appeal that the refund be split between a prior owner who filed the appeal and new owner per letter from the attorney.

2017 Computer Bill Resolution in the amount of \$9,752,445.55

2017 Manual Bill Resolution in the amount of \$1,645,004.03

Public Comments

Council Comments

Motion by Councilwoman Pontoriero and seconded by Councilman Fozman to Adjourn the meeting at 9:10 p.m.

All Council Members voted AYE.

Arthur Halloran
Council President

Lynnette A. Iannarone
Township Clerk