

April 5, 2016

A combined Caucus/Public meeting of the Township Council was held in the Municipal Building at 7:00 p.m. and was called to order at 7:02 p.m.

Present

Councilwoman Andrea Zapcic
Councilman Arthur Halloran
Councilwoman Heather deJong
Councilwoman Lisa Crate
Councilman Jim Fozman
Council President Paul Mummolo

Also Present

Mayor John G. Ducey
Kevin Starkey, Township Attorney
Lynnette A. Iannarone, Township Clerk
Joanne Bergin, Business Administrator

Absent

Council Vice President Marianna Pontoriero

Township Clerk Iannarone announced adequate notice of this meeting was provided and published in Asbury Park Press on January 8, 2016. Copies of the agenda were provided to the newspapers, posted on public bulletin boards and the township website (www.bricktownship.net).

This meeting began with the salute to the flag followed by a moment of silence.

President Mummolo called Mayor Ducey and Chief Riccio forward for the Police Promotion of James Burgess to Sergeant.

Chief Riccio gave a biography of Sgt. Burgess.

Sgt. Burgess was sworn in by Mayor Ducey.

National Public Safety Telecommunicators Week

President Mummolo, Mayor Ducey and Councilwoman Zapcic recognized Chief Riccio and Donna Capper, Telecommunications Operator as part of the National Public Safety Telecommunicators Week.

Mayor Ducey announced each year the second full week of April is dedicated to the men and women in service as public safety telecommunicators. He read and presented a proclamation to Donna Capper, Telecommunications Operator. Mayor Ducey proclaimed April 10 through April 16, 2016 as National Public Safety Telecommunicators Week.

Councilwoman Zapcic presented a resolution on behalf of Township Council.

National Library Week – Brick Branch Manager – Susan Gardiner

President Mummolo, Mayor Ducey and Councilwoman Crate recognized Susan Gardiner, Brick Library Branch Manager.

Mayor Ducey commented when he was a kid the library was shelves of books and drawers filled with the Dewey Decimal System cards. He said now they are much more than that. He said the library has all kinds of programs, characters read to the children, there are games to play and mind games to play; the children gain a lot of knowledge and have fun at the same time. He suggested people should take advantage of the library. He read and presented the proclamation to Susan Gardiner and proclaimed April 10 through April 16, 2016 as National Library Week.

Councilwoman Crate stated the Township Council joins the Mayor in proclaiming this week as National Library Week. She said the proclamation says a lot about what the librarians do today. She presented a resolution to Susan Gardiner on behalf of Council.

Susan Gardiner said there was not too much she could add and announced this year's theme is "Libraries Transform." She stated she is very thankful for the Brick community and very honored that they have been serving Brick for 50 years.

Green Fair – John Hyfantis

John Hyfantis announced the 6th Annual Green Fair is on Saturday, April 16, 2016 from 10:00 am until 2:00 pm hosted by Sustainable Brick known as the Green Team. He said there are

April 5, 2016

three objectives: (1) heighten awareness of environmental issues to parents, students and the general public; (2) introduce a standard of lifestyle choices for individuals and community; and (3) demonstrate how consumers can reduce their impact on environment by sustainable issues and sustainable choices. He said they have a website and are on Facebook; they do extensive promotional advertising and have tremendous support.

Budget Presentation: Chief Riccio – Police Department

Chief Riccio stated the department of public safety is comprised of three separate areas of operation, the Police Department, the Office of Emergency Management and Emergency Medical Services. He said these areas are funded through the following budget accounts: Police, Police Dispatch, Special Police, Emergency Medical Services, Emergency Management, Crossing Guards and Police Explorers. He said the department is currently staffed with 252 employees: 134 sworn officers, 20 fulltime and 4 part time communications operators, 24 fulltime and 16 part time EMS personnel, 19 crossing guards, 17 class 1 special police officers, one civilian deputy emergency management coordinator, 1 radio technician, 1 fleet maintenance worker, 1 IT technician and 14 civilian clerical staff. Part time staff members are used to support the full time staff members as well as to reduce overtime costs. He reported in 2015 the department handled 88,593 calls for service which included 1,639 fire calls and 9,370 first aid calls. He said the communications operators handled 134,100 calls which came into the communications center compared to 2014 when there were 120,530 calls reported. He reported the crime rate remained about the same with some increase in the number of sexual assaults and assaults in general however they did experience a decrease in the number of burglaries and thefts. He went through each of the department's budgets and highlighted significant changes. He said most of the budgets however remained the same and the only changes were to specific lines which were increased or decreased based upon the previous year's spending.

Chief Riccio went over the main **police budget**. He said this year the regular salary request is \$16,272,000.00 which represents only a slight increase from last year – however, it appears to represent an increase because last year they offset \$1.8 million in salaries through the Essential Services Grant. He said in 2015 they budgeted \$1,200,000.00 for police overtime and spent \$1,170,791.00; \$29,000.00 less than what was budgeted. He said the requested budget amount for 2016 will remain the same at \$1,200,000.00.

He reported he and his command staff are continually looking for ways in which to reduce overtime costs. He said in that regard he identified some areas which caused a significant amount of overtime throughout the year. He stated the first was minimum manpower supervisor overtime on the midnight shift. He said to address the issue he transferred a sergeant from the Community Policing Division to the midnight shift which should reduce the amount of overtime generated. He noted a second area of concern was overtime generated by the call out of our drug unit detectives during times that the detectives were off duty. He said a policy change now has on duty SET team detectives handling those cases when the DEU detectives are not available. He reported both of these small changes will reduce the amount of overtime being spent in 2016.

Chief Riccio said the **police general operating budget** for 2015 was \$188,250.00; of that budget \$186,822.00 was expended; \$1,428.00 less than what was budgeted. He said this year they are asking for \$211,450.00 a 1.2 percent increase. He reported the total budget would have remained the same; however the increase to the budget is in the uniform line item which was increased \$23,200.00. He said this increase is a onetime expenditure for a change in the department's uniforms. He stated the change in brand, style and vendor will save the town over \$800.00 per uniform purchase going into the future; with the recent hiring of six new officers will save nearly \$5,000.00 in uniform costs.

Chief Riccio said the next budget to discuss is **police dispatch**. In 2015 \$1,124,500.00 was allocated for dispatcher salaries. He said in 2016 the request is for \$1,138,600.00, a 1.3 percent increase. He stated in 2015 they budgeted \$150,000.00 for overtime and of that amount \$132,170.00 was spent, \$17,830.00 less than what was budgeted; in 2016 they will be allocating the same amount of \$150,000.00. He said it should be noted that the overtime budget has not been raised since 2011. He said the only remaining dispatch budget item is \$500.00 for training which remains the same as in 2015.

April 5, 2016

Chief Riccio stated the next budget is **special police**. He said they currently have 17 class 1 special officers which are now being used as booking officers and will soon be used for court room security. He said they anticipate hiring 8 additional special officers so that the court room security and booking officer details can be properly staffed. He stated in 2015 they allocated \$225,000.00 for special police salaries and in 2016 they are asking for \$230,000.00 to cover the cost of the additional officers; that is a 2.3 percent increase. He stated the overtime budgeted in 2015 was \$5,000.00 and in 2016 they will be asking for an increase to that line item and budgeting \$8,500.00, which is related to the need for additional special officers. He said the only other line item in the special police budget is for uniforms. He stated in 2015 they allocated \$15,000.00 and in 2016 they will be reducing that line item by \$1,000.00. He reported as a cost saving measure whenever possible they will be recycling the uniforms to new hires.

Chief Riccio stated the next police budget is **emergency medical services**. He said in 2015 there were 9,376 EMS calls of which the police EMS responded to 8,455. He reported last year we spent \$1,163,147.00 in EMS salaries and \$202,437.00 in overtime. He said it should be noted that the salaries for the part time EMT's are charged to the overtime line item. He stated this year they are asking for \$1,147,400.00 be budgeted for EMS salaries and \$200,000.00 be allocated for EMS overtime; a \$15,700.00 decrease. He said it should be noted that in 2015 the EMS service generated \$1,584,318.00 in revenue which is \$218,718.00 more than what was expended in EMS salaries and overtime. He stated in 2015 the remainder of EMS operating costs was budgeted at \$267,500.00 and in 2016 they are asking that \$266,500.00 be budgeted which is a \$1,000.00 reduction from last year.

Chief Riccio stated the next budget is **emergency management**. He said last year they budgeted \$47,500.00 for OEM salaries and this year they would like to allocate \$48,100.00. He said in 2015 they budgeted \$2,000.00 for OEM overtime and only spent \$470.00. He stated they would again ask to budget \$2,000.00 for overtime in anticipation of storms or special events that may arise. He said the only other line item associated with OEM is training. He stated last year they budgeted \$500.00 and this year would ask the same.

Chief Riccio stated next is the **crossing guard** budget. He said last year they expended \$387,339.00 in crossing guard salaries and \$1,346.72 in overtime. He stated in 2016 they are asking that \$395,000.00 be budgeted for salaries and \$1,600.00 for overtime. He said the only other line item associated with the crossing guards is uniforms and in 2015 \$10,000.00 was allocated and in 2016 they are asking that \$15,000.00 be budgeted.

Chief Riccio stated the last of their budgets is that which funds the **police explorer** program. He reported the program has grown in size and popularity and has become a great way for the town's youth to interact with the police in a positive manner. He said they currently have 21 members in the program. He stated in 2015 they budgeted \$10,000.00 and this year they are asking for \$3,000.00 to cover the cost associated with uniforms and dues needed to keep the program registered with the boy scouts; that represents a \$7,000.00 decrease.

Chief Riccio concluded the budget presentation for the police department and thanked the mayor, members of the council and the business administrator for their continued support. He said without that they would not be as successful a department as they are today. He would also like to thank the hard working men and women of the department; they are the reason they can claim to be Brick's finest.

Councilman Fozman thanked the chief for his support with the Neighborhood Watch Program along with Officers Shepherd and Alexander.

President Mummolo opened the public hearing on the Police Department Budget Presentation.

There were no further comments from the audience.

President Mummolo closed the public hearing on the Police Department Budget Presentation.

Motion by Councilwoman deJong and seconded by Councilwoman Zapcic to adopt the following Resolutions:

All Council Members voted AYE on Roll Call.

April 5, 2016

Recognize National Public Safety Telecommunicators Week – April 10-16th

President Mummolo stated this resolution recognizes the work done by the men and women who serve as public safety telecommunicators for the Township of Brick.

Recognize National Library Week – April 10-16th

President Mummolo stated this resolution recognizes National Library Week and all that libraries and librarians do in providing more opportunities for the community by delivering new services that connect closely with the needs of the residents.

Recognize National Volunteer Week – April 10-16th

President Mummolo stated this resolution recognizes National Volunteer Week and this year's theme "Cheers to the Volunteers" that celebrates and recognizes the individuals, families, nonprofit organizations and government entities and the tremendous impact volunteers have throughout the community.

Authorize Emergency Temporary Appropriations

President Mummolo stated this resolution authorizes emergency temporary appropriations as needed until there is an adopted budget.

Authorize Decrease in Change Fund – Police Records

President Mummolo stated this resolution authorizes a decrease in the change fund for Brick Township Police Records from \$100.00 to \$50.00 as recommended by the Police Department.

Authorize Increase in Change Fund – Beaches

President Mummolo stated this resolution authorizes an increase in the change fund by \$500.00 for a total of \$800.00 to be used by the Recreation Department for Brick Beach 1, Brick Beach 3 and Windward Beach as recommended by the Recreation Department.

Authorize Award of Bid – Mobile Food Vendor at Windward Beach & Trader's Cove Marina

President Mummolo stated this resolution authorizes the award of bid for mobile food vendor to Park Eats, LLC, Holmdel. He said the high bid received was \$934.00 for exclusive rights to sell ice cream and other goods during the spring and summer months at Windward Beach and Traders Cove Marina. He stated the Township established a minimum bid of \$500.00, \$250.00 per location.

Authorize Award of Bid – Manufacture & Printing of Tax Bills

President Mummolo stated this resolution authorizes the award of bid for manufacture and printing of tax bills to Vital Communications, Inc., Trenton. He said the bid is for a one-year contract at a rate not to exceed \$22,640.00.

Authorize Change Order No. 2 – Final – Various Roads in Deauville Beach Project

President Mummolo stated this resolution authorizes change order number two and final for the reconstruction of various roads in Deauville Beach project awarded to L&L Paving Company, which decreases the contract by \$54,228.60.

Authorize Award of Re-Bid – Municipal Complex East Ramp Improvements

President Mummolo stated this resolution authorizes the award of the rebid for the municipal complex east ramp improvements to S. Batata Construction, Parlin, for a total bid amount of \$352,949.00 which includes the base bid and alternate.

Authorize Addition to the Conflict Public Defender Pool

President Mummolo stated this resolution authorizes an addition to the conflict public defender pool to appoint Alexandra Nieves-Martinez, Esq., of the firm Brian J. DiStefano.

Authorize Shared Services Agreement with Ocean County Prosecutor's Office – Fatal Accident Support Team

President Mummolo stated this resolution authorizes a shared services agreement with the Ocean County Prosecutor's Office to designate Brick Township Police officers to be assigned to the Fatal Accident Support Team for the purpose of assisting in investigation, prosecution of fatal accidents and in traffic enforcement and education.

April 5, 2016

Authorize Agent of Safe Routes to Schools Grant

President Mummolo stated this resolution authorizes the Township Business Administrator be authorized to accept funding for the NJDOT Safe Routes to School Grant as well as provide additional grant information as needed, act as the authorized correspondent with the State for this program and provide staff to conduct the grant tasks.

Authorize Placement of Tax Liens on Property Clean-Ups

President Mummolo stated this resolution authorizes the placement of tax liens for property clean-ups at 634 Duquesne Boulevard in the amount of \$584.35 and 412 North Lake Shore Drive in the amount of \$143.18.

Bond Releases/Reductions:

Clerk Iannarone advised this Performance Bond Release authorizes the cash performance bond in the amount of \$22,277.78 be returned to TCB Associates for Block 982 Lots 17 & 18, for their project on Harbor Road.

Tax Collector:

Joanne Bergin advised the following:

- 100% Widow of Veteran Refund & Cancel Taxes - Block 298 Lot 7 – 83 Woodland Drive in the amount of \$998.57.
- 100% DAV Refund & Cancel Taxes – Block 400.03 Lot 3 – 416 Crestview Drive in the amount of \$2,319.72.
- State Tax Appeal Granted – Block 1169 Lot 7 – Jack Martin Boulevard in the amount of \$41,802.85, which is a three-year appeal.
- State Tax Appeal Granted – Block 1226 Lot 534 – 430 Herbertsville Road in the amount of \$2,929.88 which is a three-year appeal.

President Mummolo opened the public hearing on the Resolutions.

There were no further comments from the audience.

President Mummolo closed the public hearing on the Resolutions.

President Mummolo opened the public hearing on the Computer Bill Resolution.

There were no further comments from the audience.

President Mummolo closed the public hearing on the Computer Bill Resolution.

Motion by Councilwoman deJong and seconded by Councilman Halloran to adopt the following Resolution:

All Council Members voted AYE on Roll Call, except:
Councilwoman Zapcic ABSTAINED on Gannett Newspapers and New Jersey Press Media; and
Councilman Fozman ABSTAINED on the BTMUA.

2016 Computer Bill Resolution in the amount of \$9,930,602.76

President Mummolo opened the public hearing on the Manual Bill Resolution

There were no comments from the audience.

President Mummolo closed the public hearing on the Manual Bill Resolution.

Motion by Councilman Fozman and seconded by Councilman Halloran to adopt the following Resolution:

All Council Members voted AYE on Roll Call.

2016 Manual Bill Resolution in the amount of \$1,478,526.26

John Sluka, 950 Sylvia Court, read his letter regarding the parkway construction project.

Michele Spector, 808 Jenny Court, asked if the Mayor has heard from Carl Block's office.

April 5, 2016

Joanne Bergin responded she did not know that they were getting back to the Mayor. She thought they were getting back to Michele Spector herself.

Michelle Spector commented she has been in contact with some environmental agencies and is hopeful that one of them will take their case.

Mike Thulen, former Councilman, continued the conversation held two weeks ago with regard to New Beginnings Church. He commented the Mayor did his best not to identify him but the complaint New Beginnings had specifically identified him stating he has demonstrated significant irrational hostility with his statements. He stated he never said any of the things New Beginnings claimed. He stated the issue with that building is its overuse and he is here tonight to basically tell them they are not done with the church yet. He said those folks who are using the building are not using it properly and have already started to make changes, probably without permits. He pointed out some of the issues and history with the church property.

Mayor Ducey thanked the Chief and all Department Heads for their budget presentations. He said some good news, the Army Corp project will finally be going out to bid in early June. He thanked John Hyfantis, Chairman of Sustainable Brick Twp. Committee for his presentation and reminded everyone to come out to the Green Fair on Saturday, April 16th. He spoke of some grants the township has received for different projects. He reported the township will be hosting a Spring Food Drive for the United Way during the month of April; non-perishable food items can be dropped off at town hall and placed in containers centrally located on both upper and lower levels of the building.

Councilwoman Zapcic congratulated Sgt. Burgess on his promotion. She reported on April 1 BMAC held its first teen open mic night at the Bob Anstett Cultural Arts Center. She commented on National Volunteer Week and thanked all those who give their time.

Councilman Halloran congratulated Sgt. Burgess on his promotion. He thanked Chief Riccio for his budget presentation. He mentioned April 30, 2016 as one of two semi-annual beach cleanup days and asked people to join in and clean up the beach.

Councilwoman deJong congratulated Sgt. Burgess. He thanked Mr. Hyfantis for all he does with Sustainable Brick and the Green Fair.

Councilwoman Crate congratulated Sgt. Burgess. She reiterated what she said earlier about National Library Week and encouraged people to visit the library.

Councilman Fozman congratulated Sgt. Burgess and thanked Chief Riccio for his presentation on the budget. He mentioned they will be having a Neighborhood Watch Walk and a meeting if anyone wants to volunteer. He said Public Works is doing a great job in keeping the Herbertsville Park clean.

President Mummolo thanked Chief Riccio for his budget presentation. He congratulated Sgt. Burgess on his promotion. He thanked Susan Gardiner from the Brick Library and Mr. Hyfantis for his work on Sustainable Brick and the Green Fair.

Motion by Councilwoman Zapcic and seconded by Councilwoman deJong to Adjourn the meeting at 8:00 p.m.

All Council Members voted AYE.

Paul Mummolo
Council President

Lynnette A. Iannarone
Township Clerk